



The most current version of this form can be found at: [www.state.pa.us](http://www.state.pa.us)  
(keyword: DMV Forms)

## APPLICANT INFORMATION

**OUT-OF-STATE ADDRESS CHANGE.** We may not issue driver license products to an out-of-state address, except in the case of an employee of federal or state government, armed forces personnel, or their families, whose workplace is located outside of Pennsylvania. If this exception applies to you, please check the appropriate box and include documentation of your status with this application.

Attach a letter from your employer on their letterhead to document your status, or attach a copy of your current Photo ID issued by your employer. If you are the immediate family of a person meeting one of the allowable exceptions, attach the documentation of the person employed. Additionally, you must indicate your relationship to that person.

I certify that my workplace is located out of state and I am employed by, or am the immediate family of a person employed by:

US Armed Forces     Federal Government     Pennsylvania State Government

Relationship to person meeting exemption (*check one*):  Spouse     Dependent Child

- Applicant must sign and complete **ALL** information.
- Request for Organ Donor Designation and Parental Consent are required **ONLY** if you are under the age of 18 and wish to be an Organ Donor.
- The Department is required to obtain the Licensee's Social Security Number, height and eye color under the provisions of Sections 1510(a) and/or 1609(a)(4) of the Pennsylvania Vehicle Code. This information will be used as identifying information in an attempt to minimize driver license fraud. The Social Security Number is not part of your public driver's record. Federal law permits the use of the Social Security Number by state licensing officials for purposes of identification.

### ORGAN DONOR DESIGNATION

Each time you renew your Pennsylvania Photo Identification Card, you will be asked if you want the "ORGAN DONOR" designation on your Photo ID. You should give thought to this decision before going to the Photo License Center to have your photo taken. The words "ORGAN DONOR" will appear on your Photo ID when you say "YES" to be designated as an organ donor at the Photo Center.

- Return your completed and signed application with check or money order made payable to "PENNDOT", to Bureau of Driver Licensing, P.O. Box 68272, Harrisburg, PA 17106-8272.

## HOW WILL I RECEIVE MY PHOTO IDENTIFICATION CARD?

- The Bureau will process your application and send your product.

## HOW DO I REPLACE, RENEW, OR CORRECT A CARD?

- If your Photo I.D. card is lost, mutilated or destroyed, a replacement card may be obtained for \$10.00 by completing Form DL-54B, which you can obtain from Driver's License Centers, the Bureau of Driver Licensing, a Notary, Messenger Service or District Justice.
- If there has been a change in any basic information on the card (change of name or address), you may obtain a correction update card from the Bureau of Driver Licensing. Simply complete Form DL-54B. You can access this form on our website at: [www.state.pa.us](http://www.state.pa.us) (keyword: DMV Forms). There is no fee for the update card.